

Board of Massage
MEETING MINUTES for January 13, 2002

BOARD MEMBERS: **Anni Langsam**, Public Member, Chair; **Ted Hulbert**, LMP, **Rosemary Foster**, LMP

PROGRAM STAFF: **Kirby Putscher**, Program Manager; **Rob Darling**, Administrative Assistant; **Chris Swanson**, Assistant Attorney General

OTHERS PRESENT: **Dawn Schmidt**, LMP, Director of Education, Brenneke School of Massage

Sunday, January 13, 2002 – 9:00 a.m. - OPEN SESSION

1. CALL TO ORDER

1.1 Approval of Agenda

The agenda was approved without change.

1.2 Approval of Minutes

The minutes of the August 12-13, 2001 meeting were approved as written.

2. PROGRAM MANAGEMENT UPDATE

2.1 Board/Commission/Committee Conference Survey

The survey was presented to the board for their review and completion. This survey is designed in keeping with the DOH/Board/Commission Operating Agreement and to aid the HPQA Policy Office in determining whether it would be beneficial to hold a second conference in the spring. A spring conference was requested at the outcome of work on the Operating Agreement, however the conference scheduled for spring 2001 was cancelled due to lack of participants. Executive directors were asked to poll their boards, commissions and committees, and to submit one survey for from each.

Following the board's discussion of each survey question, a consolidated response was provided.

2.2 2002 Meeting Dates

Ms. Putscher provided a proposed list of meeting dates and locations for the board's consideration and approval. Following a brief discussion, the board agreed to the following meeting dates for 2002. Meetings may be cancelled and/or rescheduled when agenda items do not require action by the board.

April 7, 2002 – Olympia Area
June 30, 2002 – Bellingham Area
September 22 & 23, 2002 – Leavenworth Area
December 15, 2002 – Olympia Area

2.3 Other

No other program management items were included for discussion.

3. 2001-2003 BIENNIUM BUDGET

Ms. Putscher provided the board with the final expenditure documents for the 1999-2001 biennium. Ms. Putscher provided a detailed overview of the budget process and provided the board members with a copy of the 2001-2003 biennial budget for the Board of Massage. Ms. Putscher also updated the board regarding the current status of allotment and revenue balances for the massage program. The board will be kept informed of any budget issues.

4. OPERATING AGREEMENT

A copy of the current Operating Agreement was provided to the board for their review. Following their review, the board does not feel that any changes are necessary to the Operating Agreement as it is written.

5. REFLEXOLOGY LEGISLATION

As of the date of this meeting, no legislation has been proposed regarding reflexology.

6. ANIMAL MASSAGE PRACTITIONER ENDORSEMENT

Staff provided the board with an update regarding the implementation of the Animal Massage Practitioner Endorsement. Three of the four open public forums have been conducted with the final forum scheduled for February 14, 2002 at the Sea-Tac Wyndham.

Information gathered during the forums will be used to develop rules necessary for the implementation of the animal massage practitioner endorsement. Staff will continue to provide updates and keep the board informed of the status of the rules.

7. CONSENT AGENDA

There was no comment or motion for a discussion of the item on the consent agenda.

8. CORRESPONDENCE

8.1 Letter from Debra M Schneider Re: Animal Massage and SSB 5621

Following a discussion of the correspondence it was determined that staff will write to Ms. Schneider thanking her for the information and to let her know the information is also being provided to the program manager for the veterinary program.

- 8.2 Letter from Christine Niero, PhD, Executive Director, National Certification Board for Therapeutic Massage and Bodywork

Staff will be researching this issue further and providing the board with an update at a future meeting.

- 8.3 E-mail from Dawn Schmidt, Director of Education, Brenneke School of Massage

CLOSED SESSION

9. JURISDICTION AND SCHOOL PROGRAM REVIEW

The board was unable to review jurisdiction and school approval applications at this time, a conference call will be conducted at a later date.

10. SITE REVIEWS

There were no site reviews that needed to be presented to the board.

11. SCHOOL ACCREDITATION AUDITS.

The board was unable to review school accreditation audits at this time, a conference call will be conducted at a later date.

OPEN SESSION - 11:30 A.M.

12. BOARD MEMBER REPORTS

Anni Langsam – reviewed five school applications and one jurisdiction and prepared for this meeting.

Ted Hulbert – reviewed five school applications and one jurisdiction and prepared for this meeting.

Rose Foster – reviewed school applications and prepared for this meeting

13. PLANNING FOR NEXT MEETING

No specific items were discussed for future meetings.

14. OTHER

No items for discussion.

Submitted by:

Approved by:

Rob Darling, Administrative Asst.

Anni Langsam, Board Chair